

**Information pursuant to Art. 13 Basic Data Protection Ordinance (DSGVO)  
with regard to the processing of personal data relating to customers and  
Supplier data by the Listemann Group**

Trust is important, especially when it comes to your data. For this reason, we consider it our duty to collect only the data that is absolutely necessary, to manage the data with due care and to protect it from misuse.

The Listemann Group (Listemann AG, Listemann Technology AG and Listemann Polska Sp.z o.o.) strictly adheres to the data protection regulations when collecting and processing your data.

Below you will find information on the processing of your data and the rights you are entitled to:

**1. Name and contact details of the responsible person**

*Listemann Group*

*Mr. Marko Burtscher*

*Ober Au 38, LI-9487 Bendern*

*+423 375 90 17*

[m.burtscher@listemann.com](mailto:m.burtscher@listemann.com)

**2. Collection and storage of personal data as well as type and purpose and their use**

**a) Data from suppliers**

The Listemann Group collects the following data from its suppliers:

- Salutation, first name, last name
- address
- email address
- Telephone number (fixed and/or mobile)
- accounting data
- correspondence

This data is collected in order to ensure correct order processing and efficient procurement.

**b) Customer data**

The Listemann Group collects the following data from its customers:

- Salutation, first name, last name
- address
- email address
- Telephone number (fixed and/or mobile)
- accounting data
- correspondence

This data is collected in order to ensure correct order processing and efficient customer service.

**c) Legal basis**

Your data will be determined on the basis of Art. 6 para. 1 of the DSGVO:

- **Bst. b DSGVO:** Data processing is based on a contract or the implementation of pre-contractual measures at the request of the person concerned;
- **Letter c DSGVO:** Data processing is based on the fulfilment of a legal obligation;

- **Letter f. DSGVO:** Data processing is necessary to safeguard the legitimate interests (correct order processing and efficient customer service) of the responsible party.

#### **d) Group privilege**

Your personal data may be exchanged between the companies of the Listemann Group within the framework of the so-called small group privilege (recital 48 DSGVO).

The transfer is limited to intra-group administrative purposes and is based on the legitimate interests of the person responsible pursuant to Art. 6 Para. 1 Letter f DSGVO, in particular a central secretariat, as well as a centralised order processing and procurement system.

There is no further forwarding of data within the group.

### **3. Duration of storage of personal data**

Your data will be stored after collection by Listemann AG for as long as it is necessary for the fulfilment of the respective tasks (cf. No. 2) in compliance with the statutory retention periods in accordance with contract law as well as to guarantee efficient order processing and thus to safeguard your rights.

### **4. Rights concerned**

**According to the EU data protection basic regulation you are entitled to the following rights:**

- to obtain information about the purposes of processing, the categories of personal data collected, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right of rectification, deletion, limitation or opposition, the existence of a right of appeal, the origin of your data if not collected from us, and the existence of an automated decision making process including profiling and, where applicable, meaningful information about its details,
- require the rectification, integration, or deletion of your personal data that is inaccurate or not processed in a lawful manner,
- require us to limit the processing of your personal data,
- under certain circumstances, to object to the processing of your personal data or to revoke the consent previously given for processing,
- receive any personal information you have provided to us in a structured, common and machine-readable format or request that it be transferred to another responsible party,
- know the identity of third parties to whom your personal information is transferred; and
- lodge a complaint with the competent data protection supervisory authority.

### **5. Right of objection in case of applicability of Art. 6 para. 1 letter f DSGVO**

If your personal data is processed on the basis of legitimate interests pursuant to Art. 6 para. 1 sentence 1 lit. f DSGVO, you have the right to object to the processing of your personal data pursuant to Art. 21 DSGVO if there are reasons for doing so which arise from your particular situation.

If you wish to make use of your right of revocation or objection, please inform us by e-mail to [m.burtscher@listemann.com](mailto:m.burtscher@listemann.com) .

Bendern, June 2019